

Company Registration number

07028223

Charity Registration number

1133902

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Report and Financial Statements

31 December 2017

Keith Vaudrey & Co
Chartered Accountants
15 Young Street
London W8 5EH

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Report and accounts

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THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Legal and administrative Information

Trustees	Professor Dr Sierd Auke Pieter Leonard Cloetingh Professor Theo D'Haen Professor Eva Kondorosi Professor Ole Holger Petersen Professor Svend Erik Larsen Professor Donald Dingwell Professor Kirsten Drotner (appointed on 01 January 2017) Professor Dagmar Coester-Waltjen (appointed on 01 January 2017) Professor Alain Peyraube (appointed on 01 January 2017) Professor Anne Buttimer (resigned on 01 September 2017) Professor Balazs Gulyas (resigned 31 December 2017) Professor Genoveva Marti (appointed on 01 January 2018)
Secretary	Dr David Coates
Registered office	Room 251 Senate House Malet Street London WC1E 7HU
Charity registration number	1133902
Company Registration number	07028223
Auditors	Keith, Vaudrey & Co First Floor 15 Young Street London W8 5EH
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Mailing Kent ME19 4JQ Natwest Bank Plc Piccadilly & New Bond Street Branch 63 - 65 Piccadilly London W1J 0AJ
Solicitors	Hewitson Becke + Shaw Shakespeare House 42, Newmarket Road Cambridge CB5 8EP

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)
Trustees' Report 31 December 2017

The trustees (who for company law purposes are the Directors) present their report and financial statements for the year ended 31 December 2017.

Principal activities and aims

The company's principal activity during the year continued to be the promotion of International scholarship, research, provision of training in higher education. Some of the aims of the organisation are to make recommendations to national governments, international agencies concerning matters affecting science, scholarship and academic life in Europe. Also, encouraging interdisciplinary and international research in all areas of learning.

Trustees/ Directors

The following persons served as trustees/ directors during the year:

Professor Dr Sierd Auke Pieter Leonard Cloetingh
Professor Theo D'Haen
Professor Eva Kondorosi
Professor Ole Holger Petersen
Professor Svend Erik Larsen
Professor Donald Dingwell
Professor Kirsten Drotner (appointed on 01 January 2017)
Professor Dagmar Coester-Waltjen (appointed on 01 January 2017)
Professor Alain Peyraube (appointed on 01 January 2017)
Professor Anne Buttimer (resigned on 01 September 2017)
Professor Balazs Gulyas (resigned 31 December 2017)
Professor Genoveva Marti (appointed on 01 January 2018)

Disclosure of information to auditors

Each person who was a trustee at the time this report was approved confirms that:

- so far as he is aware, there is no relevant audit information of which the company's auditor is unaware; and
- he has taken all the steps that he ought to have taken as a trustee in order to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

This report was approved by the board on 18 April 2018 and signed on its behalf.



Professor Dr Sierd Auke Pieter Leonard Cloetingh
President

**The Academia Europaea (The Academy of Europe)
Statement of Trustees' Responsibilities**

The trustees (who are also the directors of The Academia Europaea for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Report of the Independent Auditors to the trustees of The ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

We have audited the financial statements of The Academia Europaea (The Academy Of Europe) for the period ended 31 December 2017 which comprise the statement of financial activities, the Balance Sheet, Cashflow statements and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Trustees, as a body. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than with the Companies Act 2006. Accordingly we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the financial statements and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

In accordance with the exemption provided by APB Ethical Standard - Provisions Available for Smaller Entities (Revised), we have assisted in the preparation of the financial statements of the charitable company.

Opinion on financial statements

In our opinion the financial statements:

- * give a true and fair view of the state of the charitable company's affairs as at 31 December 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- * have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- * have been prepared in accordance with the requirements of the Companies Act 2006

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- * the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- * the charitable company has not kept proper and adequate accounting records; or
- * the financial statements are not in agreement with the accounting records and returns; or
- * we have not received all the information and explanations we require for our audit.

Jerzy Borucki
Senior Statutory Auditor

For and on behalf of Keith Vaudrey & Co
Chartered Accountants
15 Young Street
London W8 5EH

Signed on 14 June 2018

Keith, Vaudrey & Co is eligible to act as auditor in terms of Section 1212 of the Companies Act 2006.

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Statement of financial activities

for the year ended 31 December 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £	Unrestricted funds £	Restricted funds £
INCOMING RESOURCES							
Voluntary income							
Donations for general purposes	2	89,796	-	89,796	63,186	63,186	-
Members' contributions		181,468	-	181,468	148,427	148,427	-
-Activities for generating funds							
Interest receivable		4	-	4	25	25	-
Publications grant and royalties	3	9,076	-	9,076	8,335	8,335	-
-Incoming resources from charitable activities							
Grants for projects	4	-	118,452	118,452	253,920	-	253,920
Grants for prizes	4	7,034	14,000	21,034	19,023	5,023	14,000
-Other incoming resources		5,060	-	5,060	289	289	-
Total income		<u>292,438</u>	<u>132,452</u>	<u>424,890</u>	<u>493,205</u>	<u>225,285</u>	<u>267,920</u>
RESOURCES EXPENDED							
Costs of generating funds:							
Fundraising expenditure	5	-	-	-	-	-	-
Charitable activities	6	244,896	278,030	522,926	314,291	263,484	50,807
Governance costs	8	1,980	-	1,980	1,980	1,980	-
Total expenditure		<u>246,876</u>	<u>278,030</u>	<u>524,906</u>	<u>316,271</u>	<u>265,464</u>	<u>50,807</u>
Net income (expenditure) before transfers		<u>45,562</u>	<u>(145,578)</u>	<u>(100,016)</u>	<u>176,934</u>	<u>(40,179)</u>	<u>217,113</u>
Transfers between funds		<u>(408)</u>	<u>408</u>	<u>-</u>	<u>-</u>	<u>19,549</u>	<u>(19,549)</u>
		<u>45,154</u>	<u>(145,170)</u>	<u>(100,016)</u>	<u>176,934</u>	<u>(20,630)</u>	<u>197,564</u>
Net movement in funds		<u>45,154</u>	<u>(145,170)</u>	<u>(100,016)</u>	<u>176,934</u>	<u>(20,630)</u>	<u>197,564</u>
Balances brought forward 1 January		<u>-</u>	<u>278,066</u>	<u>278,066</u>	<u>101,132</u>	<u>20,630</u>	<u>80,502</u>
Balances carried forward 31 December		<u>45,154</u>	<u>132,896</u>	<u>178,050</u>	<u>278,066</u>	<u>-</u>	<u>278,066</u>

Statement of total recognised gains and losses

The charity has no recognised gains or losses other than those shown above and therefore no separate statement of total gains and losses has been prepared.

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)**Balance Sheet as at 31 December 2017**

	Notes	2017		2016	
		£	£	£	£
Fixed assets					
Tangible assets	10		2,935		4,446
Current assets					
Debtors	11	283		883	
Cash at bank and in hand		<u>249,296</u>		<u>333,929</u>	
		249,579		334,812	
Creditors: amounts falling due within one year	12	<u>(74,464)</u>		<u>(61,192)</u>	
Net Current assets			175,115		273,620
Total assets less current liabilities			<u>178,050</u>		<u>278,066</u>
Total net assets			<u>178,050</u>		<u>278,066</u>
Represented by:					
Funds and reserves					
Unrestricted funds					
Accumulated General funds			45,154		-
Restricted funds	13		<u>132,896</u>		<u>278,066</u>
			<u>178,050</u>		<u>278,066</u>

Professor Dr Sierd Auke Pieter Leonard Cloetingh
President

Approved by the trustees on 18 April 2018

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)
Statement of cash flows
for the year ended 31 December 2017

	Note	2017 £	2016 £
Cash flows from operating activities:	See below	<u>(84,633)</u>	<u>191,694</u>
Net Increase or (Decrease) in Cash		(84,633)	191,694
Cash at bank and in hand less overdrafts at 01 January		<u>333,929</u>	<u>142,235</u>
Cash at bank and in hand less overdrafts at 31 December		<u><u>249,296</u></u>	<u><u>333,929</u></u>

Reconciliation of net movement in funds to net cash flow from operating activities

	2017 £	2016 £
Net incoming or expended resources for the year		
Adjustments for:	(100,016)	176,934
Depreciation charges	1,511	1,788
(Increase)/decrease in debtors	600	2,684
Increase/(decrease) in creditors	13,272	10,288
Net cash provided by (used in) operating activities	<u>(84,633)</u>	<u>191,694</u>

	2017 £	2016 £
Cash in hand	53	11
Cash at Bank	<u>249,243</u>	<u>333,918</u>
Total cash and cash equivalents	<u><u>249,296</u></u>	<u><u>333,929</u></u>

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Notes to the accounts

for the year ended 31 December 2017

1 Accounting policies

Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The incorporated charity constitutes a public benefit entity as defined by FRS 102.

The directors also called trustees consider that there are no material uncertainties about the company's ability to continue as a going concern.

Income

With the exception of members contributions and donations all income is credited to the statement of financial activities on an accruals basis.

Members contributions and donations are credited to the statement of financial activities in the year in which they are received.

Income received from lifetime membership are credited to the Statement of Financial Activities over ten years.

Cost allocation

Direct charitable expenditure includes all expenditure incurred on activities conducted in pursuance of Academia Europaea's objectives. Staff costs, premises overheads and other costs are apportioned on the basis of percentage time spent on charitable activities, fundraising and publicity, and management and administration. Irrecoverable VAT is included in the items of expenditure to which it relates.

Operating leases

Rentals and service charges paid under operating leases for office premises and equipment charged to Resources Expended in the Statement of Financial Activities as incurred.

Contributions from third parties

Several of Academia Europaea's activities are supported or partially supported by contributions from third parties paid directly to local organisers. These funds were previously included in the accounts. The hubs' funds that have not passed through the Academia's books were excluded in the accounts. Per The Academia Europaea's new policy, the hubs' financial records were not to be included in the Statement of Financial Activities. The hubs are not subsidiaries or branches of The Academia Europaea and it is not necessary to produce consolidated accounts.

However, while the substance of these activities remains under the Academia's direct control, the local organisers and sponsors have autonomous responsibility for making contributions which may be in cash or in kind and cannot be reasonably included in the Statement of Financial Activities.

Fixed assets and depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Office furniture and equipment	10 % per annum using the Straight line method
Computer equipment	25 % per annum using reducing balance method.

London Secretariat charges

Much of the London Secretariat's time is spent organising and assisting plenary meetings, projects and study groups. It is the policy of Academia Europaea that, where possible, these administration costs be recovered from these activities.

Foreign currency transactions

Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Assets and liabilities in foreign currency are translated into sterling at the rate of exchange ruling on the balance sheet date.

Taxation

The Academia Europaea is a registered charity and therefore is not liable for income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

Funds

Restricted funds are set up from grants and contributions given to Academia Europaea, the use of which is restricted as to the purpose and conditions imposed by the donors. None of these funds has any permanent endowed capital.

Unrestricted funds represent accumulated surpluses and deficits in the statement of financial activities which are available for use at the discretion of Academia Europaea's operations and activities. The Board may set aside amounts to be designated for specific uses or purposes.

The unrestricted funds comprise the general fund.

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)**Notes to the accounts**

for the year ended 31 December 2017

2. DONATIONS FOR GENERAL PURPOSES

	2017	2016
	£	£
Deutsche Academie (Leopoldina)	22,000	22,202
Institut D' Estudis Catalans	42,574	39,294
Cardiff University	-	1,690
Labour and overheads from SAPEA projects	<u>25,222</u>	<u>-</u>
	<u>89,796</u>	<u>63,186</u>

3. PUBLICATIONS AND ROYALTIES

	2017	2016
	£	£
Royalties income and editorial grants	<u>9,076</u>	<u>8,335</u>

4. GRANTS AND RECEIPTS FOR PLENARY MEETINGS, PROJECTS AND PRIZES

	2017	2016
	£	£
Hercules Symposium	5,000	-
Other receipts	<u>60</u>	<u>289</u>
	<u>5,060</u>	<u>289</u>

	2017	2016
	£	£
Grants for Projects		
European Policy Project - SAPEA	69,712	246,064
Kondorosi Award	8,150	3,636
Riksbankens Jubileumsfond Sweden - Wroclaw Summer School	36,298	-
Heinz Nixdorf	<u>4,292</u>	<u>4,220</u>
	<u>118,452</u>	<u>253,920</u>

	2017	2015
	£	£
Grants for Prizes		
MAIK Interperiodika	7,913	7,913
Rosbusinessbank	<u>6,087</u>	<u>6,087</u>
	<u>14,000</u>	<u>14,000</u>

5. FUNDRAISING AND PUBLICITY

	2017	2015
	£	£
Premises overheads	0	0
Staff costs	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Notes to the accounts

for the year ended 31 December 2017

6. CHARITABLE ACTIVITIES

	Unrestricted General Fund £	Restricted Projects Fund £	2017 Total Costs £	2016 Total Costs £	Unrestricted General Fund £	Restricted Projects Fund £
Membership and information services	3,019	0	3,019	3,437	3,437	0
Council, board, trustees and subcommittees	21,354	0	21,354	33,788	33,788	0
Class Meeting A1,A2, B & C	10,641	0	10,641	6,874	6,874	0
Relations with other bodies	11,098	0	11,098	9,336	9,336	0
Publications (European Review)	16,231	0	16,231	31,156	31,156	0
Adam Kondorosi	0	2,001	2,001	862	0	862
Hercules China/ Series Conference	1,075	0	1,075	3,514	3,514	0
Graz project	14,899	0	14,899	14,523	14,523	0
Budapest Speakers	7,311	0	7,311	0	0	0
Erasmus/Burgen	0	4,700	4,700	4,951	0	4,951
Wroclaw Summer School	0	442	442	30,994	0	30,994
Hubert Curien Initiation fund	16,145	0	16,145	20,319	20,319	0
Riksbankens	0	869	869	0	0	0
European Policy Project - SAPEA	0	256,018	256,018	145	145	0
Russian Prizes	0	14,000	14,000	14,000	0	14,000
Total Direct Costs	101,773	278,030	379,803	173,899	123,092	50,807
Support Costs						
Premises overheads - London	24,001	0	24,001	25,314	25,314	0
Staff costs - London	83,718	0	83,718	82,166	82,166	0
Staff costs - London Pension costs	5,878	0	5,878	6,705	6,705	0
Books and stationery	3,623	0	3,623	4,705	4,705	0
Postage and telecommunications	336	0	336	860	860	0
Miscellaneous	3,271	0	3,271	3,529	3,529	0
Office equipment maintenance and support	11,976	0	11,976	10,872	10,872	0
Accountancy services	10,477	0	10,477	11,917	11,917	0
Depreciation on tangible fixed assets	1,510	0	1,510	1,788	1,788	0
Difference on exchange rates	(8,413)	0	(8,413)	-12,568	(12,568)	0
Bank charges and commissions	6,746	0	6,746	5,104	5,104	0
	244,896	278,030	522,926	314,291	263,484	50,807

7 GOVERNANCE COSTS

Unrestricted Fund

	2017 £	2016 £
Professional fees (audit fees)	1,980	1,980
	<u>1,980</u>	<u>1,980</u>

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Notes to the accounts

for the year ended 31 December 2017

8 TOTAL RESOURCES EXPENDED

	Direct Costs	Staff Costs (note 9)	Other Costs	Total Costs
	£	£	£	£
Fundraising and publicity	-	-	-	-
Charitable activities	379,803	89,596	53,527	522,926
Governance costs	-	-	1,980	1,980
	<u>379,803</u>	<u>89,596</u>	<u>55,507</u>	<u>524,906</u>

9 STAFF COSTS

	2017	2016
	£	£
Salaries	78,601	77,370
Social security costs	5,117	5,435
Pensions costs	5,878	6,066
Total Staff Costs - UK	<u>89,596</u>	<u>88,871</u>

The average number of persons, analysed by function, employed by Academia Europaea in the UK during the period was:

	2017	2016
Charitable activities	1	1
Management and administration	1	1
	<u>2</u>	<u>2</u>

No trustee received any remuneration in respect of their services in the year (2016 - £Nil)

No employee received earnings in excess of £60,000 per annum in the current or previous periods.

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in independently administered funds. The pension cost charge represents contributions payable by the charity and amounted to £6,659.

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Notes to the accounts

for the year ended 31 December 2017

10 Tangible fixed assets

	Computer Equipment	Office Furniture and Equipment	Total
	£	£	£
COST			
At 1 January 2017	11,322	6,775	18,097
Additions	0	0	0
Disposals	0	0	0
At 31 December 2017	<u>11,322</u>	<u>6,775</u>	<u>18,097</u>
ACCUMULATED DEPRECIATION			
At 1 January 2017	7,991	5,660	13,651
Disposals	0	0	0
Charge for the year	833	678	1,511
At 31 December 2017	<u>8,824</u>	<u>6,338</u>	<u>15,162</u>
NET BOOK VALUE			
At 31 December 2017	<u>2,498</u>	<u>437</u>	<u>2,935</u>
At 31 December 2016	<u>3,331</u>	<u>1,115</u>	<u>4,446</u>

11 Debtors

	2017	2016
	£	£
Prepayments and accrued income	-	-
Other debtors	283	883
	<u>283</u>	<u>883</u>

12 Creditors

	2017	2016
	£	£
Sundry creditors	6,630	8,458
Deferred income	67,834	52,734
	<u>74,464</u>	<u>61,192</u>

13 Restricted Funds

	Opening Balance	Incoming Resources	Outgoing Resources	Transfers	Closing Balance
	£	£	£	£	£
Wroclaw Summer School	14,492	36,298	(1,311)	-	49,479
European Policy Project - SAPEA	246,064	69,712	(256,018)	-	59,758
Grants and receipts for Russian prizes	-	14,000	(14,000)	-	-
Kondorosi Award	17,510	8,150	(2,001)	-	23,659
Heinx Nixdorf	-	4,292	(4,700)	408	-
	<u>278,066</u>	<u>132,452</u>	<u>(278,030)</u>	<u>408</u>	<u>132,896</u>

THE ACADEMIA EUROPAEA (THE ACADEMY OF EUROPE)

Notes to the accounts

for the year ended 31 December 2017

Riksbankens Jubileumsfond Sweden finances the "Virtualisation of the Academia Europaea projects" (also known as the Graz project).

The Wroclaw Summer schools fund is provided by a grant from the Riksbankens Jubileumsfonds. It is the first year, of a second year grant to support short courses for postgraduates in the Humanities.

European Policy Project, SAPEA, are the funds allocated for the preparation of the European Policy project.

Grants and receipts for Russian prizes: The prize for young Russian scholars.

Adam Kondorosi Award is an award for will provide recognition to a young emerging scholar, in the field of plant biology, especially nitrogen fixation biology and microbiology.

Heinz Nixdorf provide an annual grant of € 5,000 for the annual Erasmus award for the years 2010 to 2018.

The sums transferred have been used to cover operational costs.

14 Related Party Transactions

The total amount refunded to the directors regarding travel and subsistence for the year amounted to £6,659 (2016-£10,736).